FARMINGTON BOARD OF SELECTMEN

Tuesday, June 24, 2014

Chairman Ryan Morgan called the meeting to order at 6:30 P.M. with the following members present: Joshua Bell, Stephan Bunker, Andrew Buckland and Michael Fogg. Town Manager Richard Davis, Town Secretary Linda Grant, Public Works Director Denis Castonguay, Shop Manager Greg Soule, Foreman Jim Kiernan, Assessor Mark Caldwell and members of the press and public were also in attendance.

ITEM 1: Pledge of Allegiance to the Flag

Chairman Ryan Morgan led those present in the Pledge of Allegiance to the Flag.

ITEM 2: To Hold a Public Hearing and vote on a new Application for a Lunch Wagon Permit for Mooseville, Located at 156 Main Street, owned and Operated by Corey Ellis

Richard Davis introduced owner/operator Corey Ellis and reviewed the application.

Chairman Ryan Morgan opened the Public Hearing under Item 2 at 6:32 P.M.

Corey Ellis further explained the application and logistics of the lunch wagon. One question was asked and answered regarding disposal of gray water.

Chairman Ryan Morgan closed the Public Hearing under Item 2 at 6:36 P.M.

The Selectmen asked and Mr. Ellis answered questions regarding additional items that will be on the sidewalk; sidewalk ADA dimensions; and sidewalk position of lunch wagon.

Andrew Buckland moved to approve a new application for a Lunch Wagon Permit for Mooseville, located at 156 Main Street, owned and operated by Corey Ellis; Joshua Bell seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

The Selectmen signed the application and wished Mr. Ellis well with his endeavor.

ITEM 3: To Award the bid for a 35,000 lb. g.v.w. 4 x 2 Truck Cab and Chassis

Richard Davis reviewed Public Works Director Denis Castonguay and Shop Manager Greg Soule's truck bid tabulation, and Mr. Castonguay further explained their recommendation. Public Works Foreman Jim Kiernan asked the Selectmen to consider the purchase of the quoted automatic transmission truck, however, Mr. Davis pointed out that the automatic is over the amount budgeted this year. Mr. Castonguay, Mr. Soule and Mr. Kiernan all discussed with the Selectmen the advantages and disadvantages of an automatic transmission in this type of vehicle. It was the general consensus of the Selectmen that the Town Manager and Public Works Department should research the cost and feasibility of an automatic transmission truck purchase in 2015.

Stephan Bunker moved to award the bid for a 35,000 lb. g.v.w. 4 x 2 truck cab and chassis to Freightliner of Maine for a cost of \$75,628; Joshua Bell seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

Denis Castonguay and Greg Soule left the meeting at 6:50 p.m.

ITEM 4: To Approve the Second Quarter 2014 Sewer Commitment

Richard Davis reported that the rates remained the same as the first quarter of 2014: Residential/Rental and Commercial Rate = \$7.285 / 100 cubic feet Residential/Rental and Commercial Minimum = \$36.43 / 500 cubic feet

Stephan Bunker moved and Joshua Bell seconded, as Sewer Commissioners, to approve the second quarter 2014 Sewer Commitment.

VOTE AFFIRMATIVE 5 MOTION CARRIED

The Selectmen signed the Commitment.

ITEM 5: To Accept a Donation of Landscaping of the Former Town Garage lot and Commit to its Future Maintenance

Richard Davis reviewed the E.L. Vining & Son, Inc. approximate \$74,000 quote dated June 13, 2014 that was submitted to Richard Bjorn, and explained that there may be some additional electrical and water supply costs, which he is presently working on obtaining. Topics discussed were solar lighting, winter use, and Mr. Bjorn's request that the Town make a commitment to maintain the lot once the landscaping is complete.

ITEM 5: To Accept a Donation of Landscaping of the Former Town Garage lot and Commit to its Future Maintenance (Cont.)

Stephan Bunker moved to gratefully accept the donation of landscaping from Richard Bjorn at the former Town garage lot, and commit to its future maintenance; Joshua Bell seconded.

It was pointed out that the Town Meeting sentiment was in favor of this use.

VOTE AFFIRMATIVE 5 MOTION CARRIED

ITEM 6: To Consider Eliminating one of the Community Banner Pole Locations

Richard Davis explained that the verbal agreement with Leon Heckbert to relocate the High Street banner poles to his property across the street from the Municipal Building has been rescinded, and asked for suggestions of other sites to relocate the banner poles to. Mr. Davis also explained the landowner agreement issues relative to placing the poles on private property, as well as visibility, ease of access/parking, and traffic safety issues wherever the poles are placed. An information kiosk and talking sign were discussed. The general consensus of the Selectmen was to search for an alternate location before considering elimination of this set of poles. Solicitation of public suggestions was encouraged. Mr. Davis reported that E.L. Vining & Son, Inc. anticipates the start of this project within the next few weeks.

Andrew Buckland moved to table Item 6 to search for an alternate location for the High Street banner poles, and place a moratorium on banner reservations for said poles after all current reservations have passed; Stephan Bunker seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

Jim Kiernan left the meeting at 7:05 p.m.

To Review a Draft Request for Proposals for Tax Assessing Services and Consider Options for Assessing

Richard Davis reviewed the information that was provided to the Selectmen back in February regarding assessing options, ie. contract assessing service, staff assessor, salaries of assessors in population-related towns, and a sample contract. Assessor Mark Caldwell joined the discussion regarding advantages and disadvantages of a contract service versus a staff assessor. Resident Dennis O'Neil pointed out his perceived disadvantages with contract services. For the sake of comparison, the Selectmen asked Mr. Davis to research each town's Assessing Department budget and the number of properties assessed, broken down into commercial, industrial, etc. It was the consensus of the Selectmen to also have the Town Manager and Assessor refine the RFP for Tax Assessing Services for them to review at their next meeting.

ITEM 8: To Abate past Personal Property Taxes Assessed to Sandy River Excavation and Barry's Auto Service, as both Businesses are no longer Operating

Richard Davis introduced Harold Hargreaves, former owner of Sandy River Excavation, and reviewed Assessor Mark Caldwell's memo dated June 20, 2014. Mr. Caldwell further explained the abatement requests and his recommendation to approve both.

Joshua Bell moved to abate the 2010, 2011, and 2012 personal property taxes of Sandy River Excavation in the amount of \$2,223.76, and the 2012 personal property taxes of Barry's Auto Service in the amount of \$83.00; Stephan Bunker seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

A brief discussion was generated by Ryan Morgan regarding what percentage of the Town's tax value consists of Personal Property, and the sending of the 706 notification.

Mark Caldwell left the meeting at 8:05 p.m.

ITEM 9: To Amend the Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits and State Fees

Richard Davis explained that it is required that this Policy be reviewed and amended any time there is a change in the composition of the Board of Selectmen. Mr. Davis also reviewed the purpose of the Policy.

Stephan Bunker moved to approve Option 1 to amend the Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits and State Fees; Andrew Buckland seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

The Selectmen signed the Policy.

ITEM 10: To Renew the Town of Farmington Mission Statement on Safety

Richard Davis explained that this Mission Statement is reviewed periodically and since there is a new Selectman should be renewed. Mr. Davis reviewed the Safety Committee membership, and reported that the current Workers' Compensation experience mod is .71, with anything under 1 being good, or anticipated.

Joshua Bell moved to approve the renewal of the Town of Farmington Mission Statement on Safety; Andrew Buckland seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

The Selectmen signed the Mission Statement.

ITEM 11: To Appoint a Member of the Board of Selectmen to the Transportation Advisory Committee as an ad hoc Member

Richard Davis explained that a member of the Board of Selectmen generally serves as an ad hoc member on this Committee. Mr. Davis stated that this Committee is scheduled to meet once per month unless there are no transportation-related issues to discuss. He also reviewed the agenda for the upcoming meeting on Thursday, June 26th at 6:30 P.M.

Stephan Bunker moved to appoint Selectman Michael Fogg to the Transportation Advisory Committee as an ad hoc member; Joshua Bell seconded.

VOTE AFFIRMATIVE 4 ABSTAINED 1 MOTION CARRIED (Fogg)

ITEM 12: To Appoint Board and Committee Members

Richard Davis reviewed the summary of Board and Committee applications received submitted by Town Secretary Linda Grant. Mr. Davis explained that the reported new application of Gloria McGraw on the Planning Board is an error, as Mrs. McGraw is already on the Planning Board.

Board of Appeals:

Stephan Bunker reported that two renewal applications were submitted for the two 3-year term expirations on the Board of Appeals, but there remains one 2015 term vacancy and two alternate 1-year term vacancies.

Stephan Bunker moved to re-appoint Michael Deschenes and Dennis O'Neil each to a 3-year term on the Board of Appeals; Joshua Bell seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

Board of Assessment Review:

Stephan Bunker reported that two renewal applications and one new application were submitted for the two 3-year term expirations on the Board of Assessment Review.

Stephan Bunker moved to re-appoint Michael Deschenes and Gloria McGraw each to a 3-year term on the Board of Assessment Review; Joshua Bell seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

ITEM 12: To Appoint Board and Committee Members (Cont.)

Budget Committee:

Stephan Bunker reported that three renewal applications and one new application were submitted for the five 3-year term expirations on the Board of Assessment Review. Town Secretary Linda Grant recommended that the new applicant be appointed to the one 2015 term vacancy in order to keep the terms appropriately staggered. She also stated that there remains two 3-year term and two alternate 1-year term vacancies.

Stephan Bunker moved to re-appoint Betty Jespersen, Lloyd Smith and Matthew Smith each to a 3-year term and Catherine Rogers to fill the 2015 term vacancy on the Budget Committee; Andrew Buckland seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

Conservation Commission:

Stephan Bunker reported that two renewal applications and one new application were submitted for the two 3-year term and two 1-year associate term expirations on the Conservation Commission.

Stephan Bunker moved to re-appoint Matthew Smith and Sally Speich each to a 3-year term, and appoint Nicholas Citriglia to a 1-year associate term on the Conservation Commission; Joshua Bell seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

Planning Board:

Stephan Bunker reported that four renewal applications were submitted for the two 3-year term and two 1-year alternate term expirations on the Planning Board.

Stephan Bunker moved to re-appoint William Marceau and Donna Tracy each to a 3-year term, and Matthew Smith and Jeffrey Wright each to a 1-year alternate term on the Planning Board; Andrew Buckland seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

Recreation Committee:

The Selectmen discussed the two renewal applications and one new application submitted for the two 3-year term expirations on the Recreation Committee, as the application indicates that this is a 5-member Committee, but the Town Secretary's records indicate

ITEM 12: To Appoint Board and Committee Members (Cont.)

Recreation Committee (Cont.):

that it is an unlimited member Committee. It was the consensus of the Selectmen to go with the unlimited membership unless the Town Manager's research determines otherwise.

Stephan Bunker moved, if the bylaws or regulations allow, to re-appoint Laurie Meader and Matthew Smith and appoint Catherine Rogers each to a 3-year term on the Recreation Committee; Joshua Bell seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

Zoning Board:

Stephan Bunker reported that no applications were submitted for the Zoning Board so there remains one 3-year term expiration, one 3-year term vacancy and two 1-year alternate vacancies on this Board.

Chairman Ryan Morgan encouraged residents to apply for the numerous Board and Committee vacancies, with applications being available at the Town Office.

To Consider a Request from the Skowhegan Brass Quintet to use the Meetinghouse Park Gazebo for a Free Concert on Thursday, July 10, 2014 from 7:00 p.m. to 8:30 p.m.

Richard Davis reviewed the letter of request dated June 9, 2014 from Ron Small, pointing out that this request has been approved numerous times in the past.

Stephan Bunker moved to approve a request from the Skowhegan Brass Quintet to use the Meetinghouse Park Gazebo for a free concert on Thursday, July 10, 2014 from 7:00 p.m. to 8:30 p.m.; Andrew Buckland seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

ITEM 14: To Approve a Municipal Quitclaim Deed

Richard Davis reviewed one Municipal Quitclaim Deed for Western Maine Land Trust and David Rearick.

ITEM 14: To Approve a Municipal Quitclaim Deed (Cont.)

Joshua Bell moved to approve a Municipal Quitclaim Deed for Western Maine Land Trust and David Rearick; Stephan Bunker seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

The Selectmen signed the Deed.

ITEM 15: To Approve a Cemetery lot Conveyance

Richard Davis reviewed one Cemetery lot Conveyance for Gail L. Lange.

Joshua Bell moved to approve a Cemetery Conveyance for Gail L. Lange; Andrew Buckland seconded.

VOTE AFFIRMATIVE 5 MOTION CARRIED

The Selectmen signed the Conveyance

ITEM 16: To Approve the Minutes of June 10, 2014

Item 16 was tabled until the next meeting, as the minutes were not yet available.

ITEM 17: To Discuss Other Business

- **A)** Stephan Bunker noted that the annual Antique Tractor Show is taking place at the Farmington Fairgrounds on Friday, Saturday and Sunday, June 27th-29th.
- **B)** Andrew Buckland noted that with the closing of Skye Theater in September, there will be a lot of Sunday evening music concerts taking place in Town alternating between the Old South and North Churches, and will continue after Skye Theater is closed.
- C) New Selectman Michael Fogg thanked the Board and community for giving him the opportunity to serve as a Selectman.
- D) Chairman Ryan Morgan reported that the next Board of Selectmen's meeting will be on Tuesday, July 8th. He wished everyone a happy Fourth of July and reminded all of the parade that will be taking place in Town that day.

There being no further business to come before the Board, **Joshua Bell moved to adjourn at 8:29 P.M.**; **Andrew Buckland seconded.**

VOTE	AFFIRMATIVE 5	MOTION CARRIED
Minutes respectfully su	ıbmitted by Linda H. Grant.	
Stephan M. Bunker – S	Secretary	